

VTEA Summer Conference 2010 Registration Process

The VTEA Conference provides professional development credits, an exhibit show to allow you to investigate new equipment and processes, lunch with exhibitors on Wednesday, the Awards Dinner Wednesday evening, transportation to the workshops and tours, breaks on Thursday and Friday, Thursday lunch, Thursday and Friday hot breakfast buffets, and Friday luncheon. Outstanding speakers include Dr. William E. Dugger, Jr., Dr. Robert Lindberg, and Dr. George Blanks. Workshops are planned for middle and high school teachers, with topics from CADD, STEM, green technology, engineering, and CO² cars, to robotics and problem solving on a budget.

Here is the process for registration:

1. Read the description of program offerings.
2. Download the registration form and fill it out. **Be sure to include your e-mail address.**
3. Send the form with a check made payable to VTEA or credit card information, or purchase order to:

VTEA
P.O. Box 35537
Richmond, VA 23235

Fax: 804 230-0191

4. When your registration is processed, you will be notified by email and given a link to choose your conference workshops.
5. Go to the link provided and check your first, second, and third choices for each time period. If you may be interested in something else, mark “no preference”. Any session you do not want to consider at all should be left blank.
6. Make sure that you choose sessions in the same location for Thursday morning, Thursday afternoon, and Friday morning. Buses will return to the hotel at lunch time but will **not** go between locations for 90 minute sessions. If you are changing afternoon locations, you will do that at the hotel.
7. Review your choices before you hit the “submit” button.
8. The conference team will assign first choice sessions and tours to as many attendees as possible. This will be done on a first-come-first-served basis.
9. Your schedule of workshops will be available when you check in at the conference.