

Richard (Rick) Dyer  
VTEEA Elections Committee Chair  
7101 Granby Street  
Norfolk, VA 23505  
September 12, 2011

Dear VTEEA Member:

I am Rick Dyer the 2011-2012 Elections Committee Chair and I'm looking for people, not simply ideas, to make our Association's successful. Without the involvement of individual members with different talents and expertise, our Association cannot expect to accomplish its mission. With that involvement, however, our group has the power to prosper, for only that harnessed energy can keep our Association on track.

The leadership of our Association must be constantly on the lookout for potential board members to serve the memberships needs. This letter is a call for such a need; we are looking for nominations for our 2011-2012 leadership nominations that have the following qualities:

- Interest in and concerned for the Association and its fields of operation
- An understanding of technology and education about technology
- Objectivity and impartiality
- A capacity for arriving at and accepting group decisions
- Willingness to give time and thought to the Association's affairs
- Practical wisdom--the ability to see the whole picture, recognize the validity of opposing arguments, temper the ideal with what is realistic
- Commitment to the association as a whole and not to special interests or constituencies

Nominations for the following positions are needed: **President, Vice President, and Secretary.**

Please submit names and contact information for your nomination by e-mail to [rdyer@nps.k12.va.us](mailto:rdyer@nps.k12.va.us) by, October 31, 2011. The election (via electronic ballot) will be conducted in November 2011.

Nominees should submit a bio, photograph and contact information, and a statement indicating why they wish to serve.

Thank you and I look forward to hearing from you!

Sincerely,



Richard (Rick) Dyer  
VTEEA Elections Committee Chair

September 12, 2011

### **Nominations**

Only active members of the VTEEA shall be eligible to hold office or to be chairpersons of standing committees.

Officers other than President-Elect may be re-elected to the same office for two terms. After such service that person may again be eligible after a period of one year. For more information on these positions please go to the VTEEA website at <http://vtea.org/general/BODmanual.pdf>

### **President**

#### RESPONSIBILITIES

1. The VTEA President shall **lead the Association** by guiding, monitoring and promoting the Association's overall program of activities consistent with the Articles of Incorporation, Constitution and Bylaws.
2. The President shall serve successively as President-Elect, as President, and as Immediate Past President, each for a period of one year.

### **Vice-President**

#### RESPONSIBILITIES

1. The Vice-President shall be Chairperson of the Membership Committee and shall initiate, conduct and coordinate activities designed to increase Association membership.
2. The Vice-President serves on the Executive Committee, a central planning team of the Board of Directors.
3. This position requires a one-year commitment to the association.

### **Secretary**

#### RESPONSIBILITIES

1. The Secretary records all minutes of Association business and disseminates minutes of the respective meeting to the Board of Directors and to Committee Chairpersons, as applicable, within three weeks of the meeting.
2. This position requires a one-year commitment to the association.